

# TILAK MAHARASHTRA VIDYAPEETH

## INTERNAL QUALITY ASSURANCE CELL

Internal Quality Assurance Cell's 17<sup>th</sup> meeting was held on Friday, 29<sup>th</sup> June 2018 @ 11.30 am.

Following members were present for the meeting:

Honourable Vice Chancellor Dr.Deepak Tilak, Dr.Abhijit Joshi, Dr.Geetali Tilak-Mone, Dr.Pranati Tilak, Dr.Suvarna Sathe, Dr.Prajyakti Bakre, Dr.Vishal Jadhav, Dr.Madhuri Shelke, Mr.Ajit Khadilkar, Mr.Rishikesh Kelkar & Mrs.Ketaki Ghare.

Following members were absent for the meeting:

Dr.S.G.Bapat, Mr.Ramdas Nehulkar, Mr.Shrirang Chandekar

Following points were discussed in the meeting:

1. The main agenda of this meeting was submission of AQAR 2017-18. Dr.Joshi informed the committee that NAAC is about to float new online format for AQAR submission from July 2018 but old MS word format will be accepted this time. It was unanimously decided that this year the Vidyapeeth will submit AQAR in the word format before 31<sup>st</sup> July 2018.
2. Dr.Joshi asked IQAC team to circulate soft copy of AQAR to all the academic departments and get the required information along with supporting documents. He also that on receipt of information from all the departments data can be handed over to the members who will responsible for the particular criteria.
3. Honorable Vice Chancellor Dr.Deepak Tilak told that Criteria from AQAR can be distributed among the staff members who were given the responsibility of particular criteria while preparing SSR report for NAAC.
4. Different criteria of AQAR were distributed among the members to expedite completion of AQAR before 14<sup>th</sup> July 2018 is as below :
  - a. Part A will be filled up jointly after completion of Part B.
  - b. Part B –I. Curricular Aspect : Dr.Manoja Joshi
  - c. II. Teaching, learning & Evaluation : Dr.Prajyakti Bakre
  - d. III. Research, Consultancy & Extension : Dr.Sunanda Yadav, Mr.Rishikesh Kelkar
  - e. IV. Infrastructure & Learning Resources : Mr.Khadilkar, Mrs.Ketaki Ghare
  - f. V. Student support & Progression : Dr.Suvarna Sathe, Mrs.Geeta Joshi
  - g. VI. Governance, Leadership & Management : Dr.Joshi, Mrs.Poornima Pawashe
  - h. VII. Innovative & Best Practices : Dr.Madhuri Shelke

5. Honorable Vice Chancellor Dr.Deepak Tilak told that Mrs.Poornima Pawashe and Mrs.Ketaki Ghare will compile all the criterions before 16<sup>th</sup> July 2018 and primary draft will be kept in Board of Management meeting.
6. Dr.Joshi informed that the time span to be considered while gathering information: for Academic Departments: 16<sup>th</sup> June 2017 to 30<sup>th</sup> April 2018 and for Administrative Departments: 1<sup>st</sup> July 2017 to 30<sup>th</sup> June 2018.
7. It was also decided that HOD's of the Academic and Administrative departments will be briefed by Honorable Vice Chancellor sir about expediting AQAR.

sd/-

**Prof.(Dr.)Abhijit Joshi**  
**Coordinator**  
**IQAC**

sd/-

**Dr. Deepak Tilak**  
**Chairman**  
**IQAC**

# TILAK MAHARASHTRA VIDYAPEETH

## INTERNAL QUALITY ASSURANCE CELL

### Action Taken Report

Date of meeting : 29th June 2018

Time: 11.30am

<b>Sr.No.</b>	<b>Action Topic</b>	<b>Action Taken</b>
1	Circulation of soft copy of AQAR to all the academic department	Soft copy of AQAR was circulated to all the academic departments on the same day on email by IQAC Team
2	Handing over of data collected from various departments to the members responsible for the particular criterion	Data handed over to the members responsible for the particular criterion on 6th July 2018
3	Vice-Chancellor's briefing to HOD's of Academic & Administrative departments about AQAR filing	HOD meeting was held on 29th June 2018 at 3.30pm and guidelines were given by Vice Chancellor about filling up data for AQAR 2017-18